



MINUTES

Enterprise Architecture Committee

ATTENDEES

DATE	August 19, 2004
TIME	10:00 AM
LOCATION	Department of Information Technology – Conference Room 505 E. King Street Carson City, NV 89701
RECORDER	Roger Sliva, Enterprise Architect

Name	Attend ✓	Name	Attend ✓
Chair – Dave McTeer, Dept of Administration	✓	Co-Chair – Terry Savage, Dept of Information Technology	
Joe Bertolone, Gaming Control		Alan Rogers, Public Safety	✓
Gary Buonacorsi, Welfare	✓	Roberta Roth, UCCSN	
Chuck Conner, DMV	✓	Kathy Ryan, DoIT	✓
Alisanne Maffei, DoIT		Kathi Shabi, DETR	✓
Dorothy Martin, NDOT		Roger Sliva, DoIT	✓
Chuck Moltz, Attorney General	✓	Rich Stewart, Corrections	
Grant Reynolds, B and I		Tom Wolf, NOMADS	
Ernie Hernandez, Health	✓		

CALL TO ORDER

I Introduction

- Kathy Ryan called the meeting to order.
- Ernie Hernandez, Health Division, was introduced as a new member of the Committee.

II Committee Charter

- A draft of the committee charter was reviewed and discussed by the committee members. Also discussed were written comments by Roberta Roth on the draft charter. Several of Roberta's comments were used to make changes to the draft charter.
- Chuck Conner suggested the need for a definition of "Enterprise" in the charter, and Chuck Moltz questioned the scope of the charter beyond the executive branch. The committee agreed that to be successful the definition of the enterprise must include local, judicial and legislative agencies in addition to the executive branch agencies,

but that the scope of the charter would be limited to the executive branch agencies. However, the committee would provide best practices and policies to participating agencies outside the executive branch.

- Ernie Hernandez suggested adding a reference to an exception process for agency compliance with enterprise architecture policies, standards and procedures.
- Kathy Ryan recommended that a definition of the enterprise along with policies regarding an exception process be part of an Enterprise Architecture Policy and not the Committee charter.
- A new draft of the charter with recommended changes will be developed for future review and acceptance.

III Enterprise Architecture Initiative Seed List

- Roger Sliva presented a seed list of enterprise architecture initiatives from which the committee could select an initial architecture effort. The first five initiatives on the list were defined as “on-going” which meant that projects were already being developed. Dave McTeer questioned the efficacy of architecting such projects. Ernie Hernandez suggested combining the three Open Source related initiatives into one and selecting Open Source architecture as the seed initiative. The Committee accepted this recommendation.

VII WRAP UP

- The next meeting of the Enterprise Architecture Committee is scheduled for September 16, 2004 at 9:30 AM in the DoIT Large Conference Room.

ACTION ITEMS

Item No.	Description	Assigned To
1.	Review latest draft of EA Committee Charter to be voted on at the next meeting.	Everyone
2.	Provide EA Committee with samples of architecture outputs.	Roger Sliva